

# COLERNE VILLAGE HALL ASSOCIATION

REGISTERED CHARITY 1072699

## PUBLIC ACCESS STATEMENT

Colerne Village Hall is available to hire 365 days of the year to any resident of the Parish of Colerne who is over 18 years of age for any social/leisure activity. The Hall's operating licence is from 8am until midnight except Sunday when hirings cease at 11pm. The Hall is licensed for any activity except for boxing/wrestling contests and late night refreshments. The Hall is licensed to sell alcohol between the hours of 12 noon to midnight and 12 noon to 11pm on Sundays.

The Village Hall has its own website where the hall is advertised for hire and also hiring charges are shown plus Booking Secretary contact details. It is also available on the Hallshire website.

For those residents not on the internet, the Village Hall has a monthly article in the Parish Magazine, which is delivered to every house in the village. The Parish Magazine also contains a Village Directories section which displays the details for the Village Hall Booking Secretary.

The cost of hiring the Hall (not including the Denys Sargent Room) varies depending on the event taking place but generally a regular one hour session costs £13, and a regular three to five hour session £30; a special rate is set for Children's Parties – five hour session is £30. For non regular bookings the hourly rate is £15, a three to five hour session is £36, All Day (8am – midnight) £88.

The rates to hire the Hall including the Denys Sargent Room are Noon-noon £111 and Weddings 2 days noon to noon cost £220. There is an uplift for out of village bookings which is an extra 20% to the nearest pound. For Fund Raising Events there is a discount of 10%. The Commercial rate is £23 per hour, All-Day £146, Noon-noon £183.00. There is a £10 charge to use the Village Hall alcohol license and a £100 returnable deposit is required for certain events. The Denys Sargent Room, which can be hired separately from the Main Hall for small meetings or gatherings has these rates, a five hour session £12 or All Day £30. Again 20% to the nearest fifty pence is added for an out of village booking. The Commercial rate is £23 per session or All-Day £59.

If it is wished to hire the Denys Sargent Room for less than five hours a rate is agreed with the Booking Secretary.

The Hall can be booked by telephone or by email.

We can confirm that we will provide, if required, records of any income from hire charges and that any income generated is spent entirely on the Village Hall facilities.

Any complaints of any type should be directed to the Secretary by email [secretarycolvhall@yahoo.com](mailto:secretarycolvhall@yahoo.com) or in writing to the Village Hall post box.

**DATED: APRIL 2019**