

Charity Registration No. 1072699

COLERNE VILLAGE HALL ASSOCIATION
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

COLERNE VILLAGE HALL ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

The Land owned by The Colerne Village Hall Association Charity
is Vested in the Official Custodian for Charities

Secretary	Anne Nicholas
Charity Number	1072699
Principal Address	Colerne Village Hall Association c/o 20 Cleaves Avenue Colerne Chippenham Wiltshire SN14 8BX
Independent Examiner	Ray Barker 6 Fosseway Close Colerne Chippenham Wiltshire SN14 8EE
Bankers	HSBC Bank Plc 41 Southgate Street Bath BA1 1TN

COLERNE VILLAGE HALL ASSOCIATION

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TRUSTEES' REPORT

FOR THE YEAR ENDING 31 MARCH 2025

The Trustees present their **REPORT** and financial statements for the year ended 31 March 2025.

Objectives and Activities of the Charity for the Public Benefit

The Objects of the Charity are specified in the Trust Deed as follows:

“The Trust Property shall be held upon trust for the purpose of a Village Hall for the use of the inhabitants of Colerne and the neighbourhood without distinction of sex or of political, religious or other opinions, and in particular for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.”

The management committee carries out these objects by:

Providing first class hall facilities at an affordable cost

Maintaining the building so that is safe and fit for purpose

Promoting the use / availability of the Hall in the Parish Magazine and on the website

Fundraising and grant applications to enable improvements to the fabric and facilities of the building

Activities and Achievements

The Hall is managed by unpaid volunteers, who make up the management committee, who meet three times a year to determine policy, to plan the development of the Hall's facilities and to deal with routine matters regarding the day to day running of the Hall. In between meetings a monthly update concerning outstanding matters and detailing the financial position is emailed to all committee members by the secretary.

At the Committee Meeting in January 2024 it was decided to reduce the meetings to three times per year with the January meeting discontinued; if necessary an emergency meeting could be called.

The Hall is insured with Zurich through the Community First Village Hall Plus Group and is a member of Wiltshire Village Halls' Association. The Hall has its own independent website and in order to reach a wider section of the community is also on Facebook and also advertises every month in the Parish Magazine.

A cleaning firm is contracted to clean the Hall and the grounds are maintained by a contractor. Minor maintenance is carried out by volunteers while major maintenance is contracted out.

The Hall's Policies and Procedures are reviewed on an annual basis.

The Hall has an expense policy within its Financial Management Policy.

The Solar Panels generate an annual income for the Hall through the payback scheme.

The 300 Club continues to be a major fundraiser for the Hall with shares standing at 273 the largest amount of shares sold since the Club commenced; the Committee, again, is very grateful for the Membership's continued support.

No major projects were planned for the year but unfortunately the Ash trees in the rear of the grounds had Ash Die Back and one Silver Birch tree at the front of the Hall was dead so all required removal, in addition the one surviving Silver Birch tree at the front of the hall required some work; this was funded with the help of a Parish Council grant and a donation from Colerne Scouts who own a building on the Village Hall site for which they pay a peppercorn rent for the lease of the land.

A number of smaller repair and maintenance jobs have also been completed throughout the year.

The electric costs were reduced from 1st July 2024 with the new tariff implemented. Unfortunately the gas costs still remained at the higher rate resulting in larger bills throughout the winter months. A new contract has been agreed with Smartest Energy from 16th September 2025 for 3 years at an improved rate.

It was agreed at the A.G.M in May 2024 to change the charging structure and increase Hire Charges from September 2024.

The Scout Lease is still on a “rollover” basis.

Three Fund Raising Events took place during the year; a Quiz Night and two Afternoon Tea & Cake Events.

A report was received for the Energy Survey which was carried out in March 2024. The Committee discussed each item contained in the report together with an investigation of costs report compiled by the Village Hall Secretary. It was agreed that the report was interesting and showed the way forward but after due consideration the Committee agreed that no further action would be taken at this time.

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The Parish Council approached the Committee to ask that the Village Hall be registered with the Wiltshire Emergency Hub as a place of safety in an Emergency. The Hall was already in the Parish Emergency Plan so the Parish Council asked if they could include the Hall in the Wiltshire scheme; this was agreed by the Committee and an inspection of the premises took place by representatives of the Wiltshire Emergency Hub in August and the Hall was then registered as an Emergency Hub.

Although there are no major projects planned in the coming year the Committee agreed that the Village Hall Secretary investigate costs for replacing the railings outside the hall and either new rendering or cladding on the outside of the hall; both in an environmentally friendly manner. Also if there are any grants available for this work.

No event has taken place which required the application of a Temporary Event Notice.

No serious incidents occurred that should have been brought to the attention of the Charity Commission.

Trustees (Management Committee)

The Trustees who served during the year were:

Jackie Bicknell (Chairman & Safeguarding Officer)

Erica Laws (Vice Chairman)

Anne Nicholas (Secretary)

Sheila Nicholas (Treasurer)

Ann Atkinson

Anne Skerrett (Booking Admin)

Ben Pike to 11th February

Ann Matthews

Chris Woods

Natalie Pike

Sharon Williams

Simon Youdan

Glyn Thomas from 4th March

Andrew Palmer from 20th March

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

Review of financial position

The accounts are presented on the "receipts and payments" basis.

The actual Hiring of the Hall again remained stable during the year with the Hire Charges restructured and increased from 1st September 2024 resulting in an additional £1,028 to the hiring income which amounted to £11,682; as detailed on page 5 of the accounts.

Three Fundraising Events took place during the year; Two Afternoon Tea and Cake Events and a Quiz Night with Food & Drink making a profit of £1,210; as detailed on page 5 & 6 of the accounts.

The Feed in Tariff (F.I.T.) for the year was £2,462; as detailed on page 5 of the accounts.

The Tree Felling cost £3,480 as detailed on page 6 of the accounts; this was paid with a donation of £1,160 from the Scouts, a Grant from Colerne Parish Council of £1,160; as detailed on page 5 of the accounts, together with £1,160 from the Hall's share of the 300 Club for 2024/25 year.

The increase in energy costs again impacted the finances during the year. Although the electric bill decreased from July 2024 resulting in a reduction of £393 to the previous year the gas bill increased by £915; the overall total was an increase of £522 the bills totalling £4,002; as detailed on page 6 of the accounts.

Broadband costs also increased from October 2024; the total for the year £501 as detailed on page 6 of the accounts.

The expenditure exceeded the income this financial year by £404.

The Reserves for unforeseen major repairs stands at £17,000 and for major loss of income £3,000, a total of £20,000; this amount is within the net current assets on the Balance Sheet (page 7) the Bank deposit account total.

Equipment purchased

2024/2025; Expenses-Within Equipment/Furniture page 6.

Replacement Kettle £22

Bluetooth Receiver £110

Microphone + Stand + Cable £202

Replacement Kitchen Heater £457

Furniture Sold

30 Metal Frame Chairs with Fabric £300

From proceeds purchased 8 pairs of arms @ £24 each = £192 for existing chairs + fitting cost in the next financial year.

Jackie Bicknell

Chairman

Dated:

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF COLERNE VILLAGE HALL ASSOCIATION**

I report on the accounts of the Charity for the year ended 31 March 2025, which are set out on pages 5 to 8.

Respective responsibilities of Trustees and examiner

As the charity's Trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the 2011 Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act; have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ray Barker

6 Fosseway Close
Colerne
Chippenham
Wiltshire
SN14 8EE

Dated:

COLERNE VILLAGE HALL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT*FOR THE YEAR ENDED 31 MARCH 2025*

	2025		2024	
	£	£	£	£
Income receipts				
Grants and Donations				
Grants	1,160		750	
Donation for DS Room Roof Replacement			650	
Donations for Tree Felling	1,160			
Sundry Donations	99		35	
Gift Aid Donation for Cinema Sponsorship			400	
Gift Aid Donations	450		250	
Gift Aid Tax Repayment	163		350	
		3,032		2,435
Charitable Activities				
Hiring Charges	11,682		10,654	
Sale Of Furniture	300			
Miscellaneous income	10		40	
		11,992		10,694
Other Trading				
300 Club	2,730		2,550	
Cinema Income			809	
Fundraising Events	1,497		217	
		4,227		3,576
Investment income				
Bank interest	386		349	
Rent received	34		34	
F.I.T. Payment (Solar Panels)	2,462		2,351	
		2,882		2,734
		<u>22,133</u>		<u>19,439</u>

COLERNE VILLAGE HALL ASSOCIATION

INCOME AND EXPENDITURE ACCOUNT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

	2025		2024	
	£	£	£	£
Expenses				
Gardening		469		371
Water Rates		942		828
Insurance		1,490		1,435
Light and Heat		4,002		3,480
Cleaning		5,722		5,516
Repairs&Maintenance: Routine		1,270		1,292
DS Room Roof Replacement		-		6,610
Servicing		615		592
Equipment/Furniture		1,588		618
Miscellaneous Purchases		78		147
300 Club		1,281		1,269
Stationery, Postage, Printing & Advertising		179		160
Broadband		501		338
Subscriptions & Licences		558		509
Bank Charges		65		73
Fundraising Costs		287		
Cinema Costs		-		502
Miscellaneous Costs		10		25
Tree Felling		3,480		
		22,537		23,765
Net (deficit)/income		- 404		- 4,326
Cash and bank balances at 31 March 2024		29,535		33,861
Cash and bank balances at 31 March 2025		29,131		29,535

AS AT 31 MARCH 2025

Various fixtures, fittings and equipment.

NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

1.1 Basis of preparation

The financial statements are prepared under the historical cost convention.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014.